



Owner Contract Renewal Package Checklist

- Contract Renewal Request Form Cover Sheet (Attachment 3A-2, page 1)
- Options Page (Attachment 3A-2, page 2) indicating the renewal option selected
 1. Option One: Mark-Up-To-Market
 2. Option Two: Renewal With Rents At or Below Comparable Market Rents And Without Restructuring
 3. Request Referral to OMHAR for:
 - Option 3A - Reduction of Section 8 Rent to Comparable Market Rents without Restructuring (OMHAR-Lite)
 - Option 3B - Restructure of the mortgage and reduction of Section 8 Rents to Comparable Market Rents (OMHAR-Full)
 4. Option Four: Renewal of the Contract for Project Exempted from OMHAR
 5. Option Five: Portfolio Reengineering Demonstration and Preservation Contract Renewals
 6. Option Six: Opt-Out of the Section 8 Contract
- Signed and Dated Certification Page
- RCS (if applicable)

Reference: Section 8 Renewal Policy Guidebook